Confederated Tribes of the Goshute Reservation
CHILD CARE DEVELOPMENT FUND PROGRAM
6671 S Redwood Rd Suite 101 West Jordan UT 84084
Phone: (801) 883-9103

Position: Teacher – Full time
Location: Ibapah, UT
Salary: $15.00/hr.
OPEN: September 21, 2026
CLOSE: Until filled

Position Summary:

This position is responsible for creating and maintaining a safe, nurturing, and developmentally appropriate learning environment for children in their assigned age group. This position support each child's social, emotional, physical, and cognitive development through structured activities, individualized instruction, and culturally responsive practices. The teacher works collaboratively with parents, fellow staff, and program specialists to ensure high-quality care and early learning experiences. Under the supervision of the Program Manager, the Teacher implements lesson plans, monitors child progress, maintains accurate documentation, and upholds all CCDF, Tribal, State, and Federal childcare standards. This role requires professionalism, compassion, strong communication skills, and the ability to thrive in a fast-paced, high-energy childcare setting.

Duties and Responsibilities:

- Maintain a safe, clean, and engaging learning environment; ensure the well-being and safety of all children.
- Implement weekly and monthly lesson plans appropriate to the developmental needs of assigned age groups.
- Model appropriate teaching techniques and positive behavior for other staff.
- Collaborate with childcare staff, teachers, and parents to plan and implement classroom activities.
- Deliver daily activities that promote literacy, language, math, and thematic learning through songs, books, games, and hands-on experiences.
- Use assessment information to guide interactions and teaching strategies during learning center time and throughout the day.
- Maintain accurate and current assessment records, including anecdotal notes and samples of children's work.
- Complete all required documentation, including daily sheets, attendance, parent-teacher conference forms, medication administration forms, and incident reports.

- Encourage language development, extended learning, and problem-solving strategies throughout the day.
- Implement behavior plans designed by mental health or medical specialists; report on effectiveness after adequate implementation time.
- Protect children from physical punishment or verbal abuse; report any incidents immediately to the Program Manager.
- Observe children for signs of illness, injury, emotional disturbance, developmental delays, or special needs; report concerns promptly.
- Observe and report suspected or disclosed child abuse or neglect immediately.
- Work cooperatively with teachers and support staff to encourage parent involvement and participation.
- Safeguard classroom supplies and equipment; report misuse, damage, or missing items.
- Attend all required trainings, staff meetings, and professional development opportunities.
- Clean and sanitize classroom equipment, toys, furniture, bedding, and work surfaces weekly and as needed.
- Maintain confidentiality of all client, staff, and program information in accordance with center policies and state and federal regulations.
- Perform any additional tasks assigned by the Program Manager.

Skills and Abilities:

- Effective oral and written communication; strong interpersonal skills; ability to express ideas clearly and respectfully.
- Dependability, professionalism, timeliness, strong work ethic, accountability, and commitment to the program.
- Problem-solving, critical thinking, listening, leadership, and presentation skills.
- Understanding of basic early childhood education principles.
- Ability to establish and maintain positive working relationships with children, parents, staff, and program specialists.
- Ability to work with children with physical, intellectual, developmental disabilities, and/or special healthcare needs.
- Loving, compassionate, and nurturing approach toward children and colleagues.
- Ability to take direction respectfully and work as part of a team.
- Strong organizational skills and ability to maintain a clean, safe environment.
- Willingness to travel for required training and educational opportunities when necessary.

Job Requirements:

- Minimum 18 years of age
- High school diploma or equivalent (GED)
- Valid Driver’s license and dependable transportation is preferred but not necessary
- Must pass background check, including criminal records and child abuse registry
- Must provide a negative TB test
- Must complete required classes within first 90 days of employment.

- Must complete required hours of childcare training each license year.

Applications can be obtained by in-person or by contacting the Tribal Business Council secretary, Phyllis Naranjo at (435) 234-1138 ext. 200. Or at ctgr.us website.

Complete applications can be returned to CTGR Secretary, Phyllis Naranjo at Phyllis.naranjo@ctgr.us