



Confederated Tribes of the Goshute Reservation
CHILD CARE DEVELOPMENT FUND PROGRAM
6671 S Redwood Rd Suite 101 West Jordan UT 84084
Phone: (801) 883-9103

JOB ANNOUNCEMENT

Position: Child Nutrition Specialist – Full Time

Location: Ibapah Daycare

Salary: \$15.00/hr

Open: July 6th, 2026

Closed: Until filled

Position Summary:

The Nutritionist / Food Service Specialist supports the CTGR Child Care Program by planning, preparing, and serving healthy meals and snacks for children ages 0–12. This role helps ensure all food service practices follow tribal, state, federal requirements while keeping the kitchen clean, safe, and welcoming. The Nutritionist plays an important part in encouraging healthy eating habits, supporting children's well-being, and honoring Goshute cultural values through the foods we serve.

Responsibilities:

Meal Preparation & Nutrition

- Plan and prepare daily breakfast, lunch, and snacks that support children's growth and well-being.
- Incorporate fresh, whole foods and culturally relevant ingredients when possible.
- Adjust menus for allergies, dietary restrictions, and medical needs with proper documentation.
- Maintain portion control and age-appropriate serving sizes.
- Ensure meals are appealing, balanced, and supportive of children's developmental needs.

Menu Planning

- Develop weekly and monthly menus for Director approval.
- Maintain accurate food production records, temperature logs, and inventory sheets.
- Follow all CCDF, tribal, and health department regulations.
- Support audit readiness through organized documentation and consistent procedures.
- Participate in required food safety and nutrition training.

Kitchen Safety & Sanitation

- Maintain a clean, organized, and hazard-free kitchen at all times.
- Follow proper food storage, labeling, and rotation procedures (FIFO).
- Sanitize food prep areas, equipment, and dishes according to health standards.
- Monitor and record refrigerator, freezer, and food temperatures daily.
- Report maintenance or equipment issues promptly.

Child & Classroom Support

- Deliver meals to students in a timely, friendly, and respectful manner.
- Model positive interactions with children and staff during meal service.
- Support teachers in encouraging healthy eating habits and safe mealtime routines.
- Assist with special events, cultural meals, family nights, and program celebrations.

Program Collaboration

- Work closely with the Director, teachers, and administrative staff to ensure smooth daily operations.
- Communicate supply needs, food orders, and budget considerations.
- Participate in staff meetings, professional development, and tribal cultural trainings.
- Uphold CTGR values of respect, community, and cultural preservation.

Qualifications:

- High school diploma or GED required.
- Food Handler's Permit required; Food Safety Manager Certification preferred.
- Experience in food service, nutrition, childcare kitchens, or CACFP programs preferred.
- Ability to lift 40lbs, stand for extended periods, and work in a fast-paced environment.
- Strong organizational skills, reliability, and attention to detail.
- Commitment to serving Native families with respect, cultural sensitivity, and professionalism.

**Completed applications can be emailed to Phyllis Naranjo at
phyllis.naranjo@ctgr.us**