



CONFEDERATED TRIBES
of the
GOSHUTE RESERVATION
HC 61, Box 6104
Ibapah, Utah 84034
435-234-1138 (office)

POSITION ANNOUNCEMENT

Position: Health & Safety Assessor
Opening Date: April 16, 2024
Closing Date: Until Filled
Status: Full-Time
Location: Confederated Tribes of the Goshute Reservation
Murray, UT- Field Office
Salary: \$58,240.00 – \$62,400.00

Primary Purpose/Description of the Position: The Confederated Tribes of the Goshute Reservation Child Care Development Fund (CCDF) Program is seeking a Health and Safety Assessor to join our team. The position is a community-based position that works with childcare centers, home base, and education (childcare) administrators, operators, and early educators to ensure Health and Safety environments for children in childcare by ensuring childcare centers comply with all applicable State, Local, and Tribal Health, Safety and Fire requirements.

Duties and Responsibilities:

- Work collaboratively with childcare providers and centers to assess, plan, implement, and evaluate strategies to achieve high quality, health, and safety childcare environments.
- Assist providers and childcare centers to meet childcare health, safety and fire requirements and achieve best practice standards.
- Ensure that providers and childcare center facilities are safe for children and comply with Utah State, local and Tribal requirements, and regulations.
- Responsible for ensuring all up-to-date records for childcare centers are licensed, comprehensive background checks, and health and safety requirements are met.
- Offer consultation based on quality improvement plans.
- Participate in on-going professional development opportunities: Health and Safety training, webinars, regional meetings, etc.

Desired Knowledge, Skills, and Abilities:

The preferred knowledge, skills, and abilities for the CCDF Health and Safety Assessor candidate includes:

- Early childhood education experience may be preferred.
- Being initiative-taking to learn and have the ability to work in an independent role.
- Knowing state, federal and tribal childcare guidelines, and regulations.
- Respecting the belief system and cultural values of people.
- Must possess a Valid State Driver's License and own a personal vehicle. Travel is required.

- Being able to:
 - Develop and maintain relationships with childcare providers and centers.
 - Document on-going childcare assessment, quality improvement plans, and training.
 - Monitor and conduct semi-annual and unannounced annual inspections.
 - Complete and submit compliance and health and safety reports.
 - Elicit information and communicate clearly and concisely.
 - Develop and distribute training, compliance materials and health and safety resources to childcare providers and facilities.

- **Will be subject to an intensive background check.**
 1. Indian Preference:
 - a. First preference – Qualified Goshute enrolled Tribal member.
 - b. Second preference – Qualified member of a federally recognized Indian Tribe.
 - c. Third preference – Other qualified non-tribal member applicants.

Minimum Education/Training:

High School Diploma

Health and Safety Management or similar field

Contact Information:

Employment applications may be obtained at the CTGR Tribal Administration Headquarters at:

Confederated Tribes of the Goshute Reservation

Telephone number: **(435) 234-1138**

Email: phyllis.naranjo@ctgr.us

Or online at ctgr.us