

## PREVENTION OUTREACH SPECIALIST

As an entity of the Confederated Tribes of the Goshute Reservation, we, at Sacred Circle Healthcare, preserve the Goshute heritage of protecting and caring for family and extend the tradition to all marginalized and underserved populations in our area. We refuse to let access, ethnicity, or socioeconomic status restrict someone from receiving complete healthcare.

**Interested in joining our team?** We are looking for people who are genuine, kind, ambitious, positive, and helpful - exceptional people building on a celebrated heritage who are passionate about delivering uncompromising care - people who make a difference every day no matter what their role or position. If you are looking for a job where the work you do impacts lives for the better every day, you are in the right place!

Sacred Circle Healthcare is seeking a full-time Prevention Outreach Specialist for our main clinic in Salt Lake City, Utah.

### Job Summary

- **Overview:** Works under the direction of the Prevention Lead and the Director of Recovery Programming. Uses indigenous resilience and wellness models to conduct outreach and coordinate activities that will empower Native Youth, Native communities and promote substance free lifestyles. Also works with community agencies as needed to promote the Substance Use Disorder (SUD) program as well as connect with Individuals in need of SUD services. The position is funded under federal grant funding
- **Reports to:** Prevention Lead
- **Department:** Recovery Programming
- **Business Unit:** Operations
- **Patient Care:** No
- **Worker Status:** Full-time, hourly
- **Benefits Eligible:** Yes
- **Hours Per Week:** 40
- **Work Schedule:** To Be Determined. Typical work schedule Mon-Fri 8:00 am to 5:00 pm with availability 5:00 pm to 9:00 pm and occasional weekends for community activities.
- **Location:** Salt Lake Main Clinic
- **Supervisory responsibilities:** None
- **Closing Date:** January 3, 2022 or open until filled.
- **Apply:** Send your resume and any pertinent application materials to - [jobs@schc.net](mailto:jobs@schc.net), please state which job you are applying for; or visit our [website!](#)
- **Contact:** Mark Wiesenberg, [markw@sacredcircle.com](mailto:markw@sacredcircle.com); 801-359-2256 ext. 177

### The successful candidate:

- Works with the Prevention Lead to plan and execute grant goals and objectives.
- Assists in organizing, coordinating, and supervising Tribal youth prevention events and Tribal family activities as outlined in the Opioid grant proposals.
- Administers pre- and post-program evaluation tools are completed, per grant requirements.
- Captures attendee information as required per grant requirements.
- Works with the Prevention Lead to engage with community agencies for promotion of the Substance Use Disorder program.

## **Job Posting – Prevention Outreach Specialist**

- Disseminates marketing materials to community partners for program awareness.
- Engages with community members and families to educate on SCHC Substance Use Disorder and other programming resources available.
- Takes responsibility for other assignments as they arise in the development of Departmental activities.
- Performs duties as needed and/or requested to support and maintain Agency standards and continuous quality improvement of Department.

### **Required Education, Experience, Knowledge, Skills, and Abilities**

- Bachelor's degree and/or at least 2 years' experience working in the Mental Health and Substance Use Prevention/Treatment or related field.
- Experience in Human Services, Mental Health, community organization, program development and/or management, preferred.
- Certified Prevention Professional, preferred.
- High Proficiency required in communication and relevant computer programs.
- Knowledge of indigenous resilience and wellness models.
- Knowledge of Substance Use Disorders Programming and services.
- Skills in verbal and written communication.
- Skills in innovative thinking.
- Skills in time management.
- Skills in organization.
- Skill in problem-solving.
- Ability to work evenings/weekends and maintain reliable transportation.
- Ability to be at work on a consistent basis with regular attendance and punctuality.
- Ability and willingness to handle all the duties and responsibilities of this position daily.
- Ability to respond appropriately and effectively to the diversity of co-workers, consumers, and stakeholders.
- Ability to work on a team.
- Ability to be a self-motivator.
- Ability to meet deadlines.

### **Additional Information – Join us as we are Redefining Compassionate Healthcare, together!**

As group of 4 healthcare clinics, diversity drives our identity. We are proud of our Native American heritage. Whether you are seeking your first job, transitioning back into the workforce, looking to start your career, or grow an existing one, Sacred Circle Healthcare walks with you. We need you for what you can do. We strive for a mix of benefits to help you combine great work with a great life.

- Competitive pay
- Healthcare coverage for you and your family
- Generous PTO, paid holidays and floating holidays to celebrate what is important to you (prorated for part-time employees)
- Retirement matching to invest in your future
- Colleagues that are unparalleled
- A culture that is second to none

Sacred Circle Healthcare/Confederated Tribes of the Goshute Reservation gives preference to qualified American Indian/Alaskan Native Applicants