

## JOB DESCRIPTION

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**JOB TITLE:** Clinical Laboratory Scientist

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**Closing Date:** March 29, 2021 or until filled

**Apply:** jobs@schc.net, please state which job you are applying for

**Contact:** Kelsie Bolaño 385-955-6539

**Location:** Salt Lake City, UT

**GENERAL SUMMARY OF DUTIES:** Testing personnel are responsible for specimen quality, handling, processing, test performance, and for reporting test results. Performs only those test procedures for which employee has been deemed competent. Organizes and performs assigned daily tasks. The area of responsibility may be all departments in the laboratory. He/she ensures that the daily activities and the validity of test results, and quality control are completed for areas of responsibility.

**SUPERVISOR:** Quality Assurance Officer

**SUPERVISES:** None

**DUTIES INCLUDE BUT ARE NOT LIMITED TO:**

1. Accurately performs proficiency testing when scheduled.
2. Assumes responsibility for problem solving of technical problems when appropriate.
3. Daily quality control properly performed and logged, works within quality control limits and trends, and follows proper department procedure for correcting quality control limits and trends.
4. Practice and adhere to the "Code of Conduct" philosophy and "Mission and Value Statement".
5. Demonstrates resourcefulness in organizing workload and personnel for higher productivity.
6. Effectively organizes and completes daily tasks in assigned area(s).
7. Effectively troubleshoots/resolves instrument problems and documents corrective action in appropriate log; when necessary, performs instrumentation repairs under the direction of hotline assistance.
8. Exhibits comprehensive knowledge of instrumentation in assigned area(s).
9. Ensures preventative maintenance and safety checks of equipment are performed according to schedule and then documented.
10. Recognizes and resolves unusual results before reporting. Follows proper departmental procedures for documentation.
11. Sign off on reading of manuals or required activities in a timely manner. Actively checks to make sure all such activities are done.
12. Attends required meetings and participates in committees as requested.

**KNOWLEDGE, SKILLS, & ABILITIES:** This position requires the following minimal requirements:

1. Creates a positive work environment. Practices teamwork. Respects and supports your co-workers.
2. Displays initiative to see processes through to completion and offers assistance without being asked.
3. Protects confidentiality of patients/co-workers, respecting their dignity, privacy, and differences.
4. Demonstrates courtesy and caring through customer service skills to patients, family members, physicians, and colleagues.

5. Demonstrates ability to communicate clearly, directly, and professionally and keeps patients, families, physicians and colleagues informed on a continual basis.
6. Demonstrates professional behavior in actions and consistently portrays a positive attitude.
7. Responds appropriately and positively to work changes.
8. Respects diversity of each individual (e.g. patients, families, physicians, and colleagues).
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10. Manages conflict effectively and/or seeks appropriate assistance from manager or HR to resolve conflict.
11. Participates in professional development activities and maintains professional affiliations.

**EDUCATION:** Bachelor's Degree in Clinical Laboratory Science or related sciences including a practical training program.

**EXPERIENCE:** Minimum one (1) year of experience in a laboratory preferred.

**CERTIFICATE/LICENSE:** ASCP Certification or equivalent required.

**PHYSICAL DEMANDS/WORKING CONDITIONS:** Normal office environment. Work is often performed under stringent timelines and some evening and weekend work may be required. Frequent exposure to communicable diseases or body fluids. Requires full range of motion including handling and lifting, manual and finger dexterity and hand-eye coordination. Requires standing and walking for extended periods of time. Must be able to lift 50 pounds. Requires corrected vision and hearing to normal range. Staff must remain flexible and available to provide staffing assistance for any/all disaster or emergency situations.

**PHYSICAL DEMANDS, WORKING CONDITIONS, ESSENTIAL FUNCTIONS -**

✓ Manual Dexterity	✓ Exposure to toxic/caustic/chemicals, detergents
✓ Full range of body motion to maneuver weight of patients	✓ Exposure to extreme conditions (hot/cold)
✓ Standing, walking	✓ Exposure to dust/fumes
✓ Reach above shoulder	✓ Exposure to x-ray, electromagnetic energy
✓ Repetitive arm/hand movements	✓ Exposure to high pitched noises
✓ Color Vision	✓ Exposure to communicable diseases
✓ Sight Acuity – far, near, depth perception	✓ Exposure to blood borne pathogens
✓ Push/pull weight of up to 50 lbs.	✓ Ability to work under stress, or in emergency situations
✓ Sitting for long periods of time	✓ Reaching, bending, stooping, kneeling, crawling
✓ Hear alarms/telephone/tape recorder	✓ Sense of smell/taste