



CONFEDERATED TRIBES  
of the  
GOSHUTE RESERVATION  
HC 61, Box 6104  
Ibapah, Utah 84034  
(833) 228-6502 or (435) 234-1138 (office)  
(833) 228-6507 (fax)

## Job Announcement

**Position:** Teacher 3 & Child Nutrition Specialist – Full Time

**Location:** Goshute Child Development Program

**Salary:** \$8.25/hr. non-certified and/or \$12/hr. certified

**Open:** January 30, 2019

**Close:** until filled

### Fulltime Position

**Position Summary:** We are seeking a long-term, positive, motivated employee to help grow the preschool program and enrich the lives of the children in their care. With dedication and proper training, this position can be promoted to Lead Teacher.

### Position Duties:

- Becoming well versed in the center's emergency preparedness procedures
- Promote a positive environment for children and co-workers
- Monitor safety and well-being of children on daily basis
- Ensure cleanliness and safety of center in accordance with state licensing regulations and the direction of the lead teacher
- Implement developmentally appropriate curriculum under instruction from lead teacher
- Provide direction and structure to children
- Maintain a direct line of communication with parents and guardians through use of verbal communication, messages, emails, letters, newsletters, parent boards, etc.
- Assist in monitoring children's growth and development
- Notify parents in a respectful, supportive manner of concerns regarding a child's development or behavior with the approval and support of the lead teacher
- Assist the lead teacher with various tasks whenever necessary
- Promote a culturally diverse curriculum and environment

- Operates standard cooking equipment & utensils for quantity food preparation, and maintains all appliances in a clean, safe, and good working condition.
- Ensures children & staff are served according to the recommended dietary guidelines in a pleasant environment and conversation which are suitable for meal time;
- Assist Elders Cook with the clean-up of the kitchen and dining areas after each meal service maintaining safety & sanitation standards at the site according to program guidelines;
- Attend training, perform related work and supportive services as required to meet children's nutrition standards and regulations.
- Deliver and serve children & staff meals.

## **Qualifications:**

Applicant must be at least 18 years of age, be able to pass a federal criminal background check, as well as;

- Accumulate 38 childcare training hours per licensing year, consisting of;
  - Reviewing the centers written policies and procedures including disaster preparedness and emergency plans
  - Signs and symptoms of child abuse and neglect
  - Principles of child growth and development
  - Positive guidance
  - CPR/First Aid
  - Communicable Disease Awareness; and,
  - Obtain proof of a negative Tuberculosis test
  - Valid Driver's License and dependable transportation

Training and education will be provided to the right applicant in order to grow the position into Lead Teacher upon completion of necessary training.

## **Requirements:**

- Display a loving, compassionate and nurturing personality towards children and staff members
- Take direction from superiors in a respectful way
- Display a high level of organizational skills and maintain a clean work environment
- Maintain positive, harmonious relationships with co-workers and families
- Plan, and implement developmentally appropriate curriculum, including in mixed age groups
- Assist in planning, preparing and executing monthly reports, lesson plans and calendars; including menus, daily activities and schedules
- Complete tasks in a high energy and busy environment
- Assist lead teacher to create necessary materials such as, parent handbooks, reports, etc.
- When necessary, travel for required training and educational opportunities, including occasional overnight/extensive trips
- Sitting, walking or standing for long periods of time, and engaging in physical activity with children on a daily basis
- Lift up to 50 pounds

- Use basic office equipment such as computers, phones, voice message machines, etc.
- 

**Preference will be given to qualified Tribal Members and Indian applicants. Application can be obtained in person or by contacting the Business Council Secretary, Phyllis Naranjo at (833) 228-6502 or (435) 234-1138.**

**Complete applications can be mailed or emailed to the following address:**

**Confederated Tribes of the Goshute Reservation  
HC 61 Box 6104  
Ibapah, UT 84034**

**Email: [phyllis.naranjo@ctgr.us](mailto:phyllis.naranjo@ctgr.us) or [m.tinsley@ctgr.us](mailto:m.tinsley@ctgr.us)**