




CONFEDERATED TRIBES
Of The
GOSHUTE RESERVATION (CTGR)
Goshute Tribal Education Assistance Program (GTEAP)
 HC 61-Box 6104; Ibapah, Utah 84034
 Main Telephone: 435-234-1138 Ext: 211
 Department Telephone: 833-228-6517

Check List

Congratulations on your decision to continue your education! This application must be fully completed in order to give the CTGR-Higher Education and Adult Vocational Training Program, the Education Committee and Department a complete summary of your individual circumstances. Please use this "*Check List*" as a guide to make certain your application is completed and submitted to our office before the deadline date for your school year.

DEADLINE DATES: Fall Term – July 15th Spring Term – December 15th

	Required Documents* *All documents must be mailed in.	New	Continuing	Transferring	Returning
	Application – application packet must be mailed back in full with all documents included	X	X	X	X
	School and College Information – provide all information needed	X	X	X	X
	Financial Aid Form – Free Application for Student Aid/ to be completed by higher education Financial Aid Office	X	X	X	X
	Certification Agreement – The original form must be mailed in with application packet and notarized	X	X	X	X
	Consent to Release Information – this will be for CTGR, Parents, Goshute Housing and Sacred Circle Healthcare Clinic	X	X	X	X
	Certification of Indian Blood – Goshute Blood Certification document or Tribal Identification card	X			
	Identification – Copy of state drivers license or ID card or may use tribal ID card.	X			X
	Official Transcripts – from all colleges, universities, vocational technical schools previously attended with a GPA of 2.0 or higher	X	X	X	X
	Report Card/GED Certificate – a high school diploma or GED certificate reflecting a GPA of 2.0	X			
	Official Letter of Admission/ Class Schedule – from colleges, universities, vocational technical schools to verify acceptance and courses for higher education	X		X	X
	Letter of Intent for Education and Employment – Write a small essay on your educational field of study, and the employment you will seek after your higher education, and what type of impact this may have on CTGR	X			
	Current Photo of Yourself – please include a current photo of yourself, so we can visualize who is applying for a scholarship	X			X

** **Reminder** – Please read all Policies and Procedures, pages 1 – 5.

**CONFEDERATED TRIBES OF THE GOSHUTE RESERVATION
HIGHER EDUCATION AND ADULT VOCATIONAL TRAINING PROGRAM**

APPLICATION

Incomplete Applications Will Not Be Processed

Date of Application: _____

PERSONAL INFORMATION

Full Name: _____ SS# ____/____/____

Previous Names(s) including maiden: _____

Permanent Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Phone #: _____

Date of Birth: ____/____/____ CTGR Enrollment Number: _____

Marital Status: _____ # of Dependents: _____

STATUS INFORMATION

Application: _____ Higher Education _____ AVT Scholarship

Application Type: _____ New _____ Continuing _____ Transfer _____ Returning

Student Status: _____ Freshman _____ Sophomore _____ Junior _____ Senior

Living Arrangements: _____ On Campus _____ Off Campus _____ Other: _____

Are you a Veteran? _____ Yes _____ No If Yes, When/Where: _____

Have you received funding from the CTGR Education Assistance program previously? _____ Yes _____ No

If Yes, what dates and when did you complete the training? _____

Do you have either of these: (circle) High School Diploma GED Date received: _____

Name of School where you received the Diploma/GED : _____

DEADLINE DATES:

FALL – JULY 15TH

SPRING – DECEMBER – 15TH

OFFICIAL USE ONLY – DO NOT WRITE BELOW THISLINE

Goshute Blood Quantum: _____ Goshute Enrollment Number: _____

Verified by CTGR Enrollment Clerk: _____ Date: _____

**CONFEDERATED TRIBES OF THE GOSHUTE RESERVATION
HIGHER EDUCATION AND ADULT VOCATIONAL TRAINING PROGRAM**

FINANCIAL AID OFFICE FORM

This page must be completed by the Financial Aid Office when the entire financial aid application process has been completed by the applicant, or when enough data is available to determine financial need. All students must apply for the PELL and SEOG Grants at the institution they apply for. This budget may be revised upward only if the student can document extraordinary costs over which they have no control.

School Expenses

Tuition & Fees \$ _____
 Books & Supplies \$ _____
 Room & Board \$ _____
 Personal Expenses \$ _____
 Transportation \$ _____
 Other: (list) \$ _____

 TOTAL EXPENSES \$ _____

Student Resources

Student Contribution: \$ _____
 Parent Contribution: \$ _____
 Spouse Contribution: \$ _____
 Veteran's Benefits \$ _____
 Social Security Benefits \$ _____
 Vocational Rehabilitation \$ _____
 Other: (List) \$ _____

 TOTAL RESOURCES \$ _____

We have made the following awards:

BEOG \$ _____
 SEOG \$ _____
 Work Study \$ _____
 NDSL \$ _____
 Tuition Grant \$ _____
 Other (specify) \$ _____
 \$ _____

Recommended Tribal Funding:

Fall: \$ _____ Spring: \$ _____

Signature: _____

Financial Aid Officer

Date

Telephone No.

Name/Address of Institution _____

Return this Financial Aid Review form to:

CTGR Education Department
 HC 61 Box 6104
 Ibapah, Utah 84034

Telephone #: (435) 234-1140

No Fax Available at this time

Goshute Education Program Use Only

Amount Approved by CTGR Education Funding:

Fall: \$ _____ Spring \$ _____

Date Approved _____

**CONFEDERATED TRIBES OF THE GOSHUTE RESERVATION
HIGHER EDUCATION AND ADULT VOCATIONAL TRAINING PROGRAM**

CERTIFICATION - AGREEMENT

I, _____, an enrolled member of the Confederated Tribes of the Goshute Reservation, hereby apply for a Higher Education Scholarship of Vocational Training Scholarship. I fully understand that both programs are conditional scholarship grant programs.

In the event I should quit or submit to academic failure, for any reason or reasons that can't be justified (*presented in written form*), then I agree, the amount of funds covering the last period of school attended, quarter, semester or term, extended to me by the Confederated Tribes of the Goshute Reservation for my educational cost shall be due and payable to the Confederated Tribes of the Goshute Reservation-Education Department. If I shall interrupt my schooling for reasons other than what is cited above, I shall inform the CTGR Education Director/Committee immediately by written notice.

I understand the CTGR Higher Education and Adult Vocational Training scholarship program will not commit any funds to any student who fails to complete any of the above procedures in a timely manner or by the due dates.

I hereby agree that any and all dividends, issued by the Goshute Tribe in my name be retained by the Goshute Tribe and applied to any debt incurred for educational purposes by me until such debt is fully paid.

I further agree that upon completing my education course, I will vigorously devote all my efforts in seeking employment in the field of my studies.

I have read and agree to abide by all Policies and Procedures in accordance with the Confederated Tribes of the Goshute Reservation-Higher Education and Adult Vocational Training scholarships.

By virtue of my signature, I agree to the conditions under which I received a scholarship or vocational training assistance.

Student Signature: _____ Date: _____

Acknowledgment

State Of _____
County Of _____

On this _____ of _____ in the year 20____, before me, (Notary Name) _____, a notary public, personally appeared, (Signer Name) _____, proved on the basis of satisfactory evidence to be the person whose name is subscribed to this instrument, and acknowledged he executed the same.

Witness my hand and official seal.

Notary Name Signature: _____

**Confederated Tribes of the Goshute Reservation
Higher Education and Adult Vocational Training Program
- Student Consent to Release Information-**

A. Please Print-

Name of Student: _____ Student Number #: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Contact Home Telephone #: _____ Cell Phone #: _____

Email Address: _____ Date of Birth: _____ Social Security # _____

I hereby authorize this college, university, or technical school that I am currently attending, to release any necessary information contained in my educational records at this institute. This may be, but not limited to financial aid form, letter of admission, class schedules, transcripts for mid-term, semester and end of second semester grades, to the below individuals that are listed and requesting information in the "B Section" of this application. Thank you.

Student Signature: _____ Date: _____

Higher Institution Name: _____

Higher Institution Address: _____

City: _____ State: _____ Zip Code: _____

Higher Institution Telephone: _____ Fax #: _____

B. Please Print-

1.)

Name: **Confederated Tribes of the Goshute Reservation - Education Director**

Mailing Address: **HC 61-Box 6047; Ibapah, Utah 84034**

Physical Address: **195 Tribal Center Road; Ibapah, Utah 84034**

Main Telephone: **435-234-1138 Ext: 211**

Education Department Telephone: **833-228-6517**

Education Department Cell Phone: **435-841-2539**

2.)

Name: **Goshute Housing Authority – Attn: Exec. Director/Edwin Naranjo**

Address: **HC 61-Box 6035; Ibapah, Utah 84034**

Work Telephone: **435-841-2539**

3.)

Name: **Sacred Circle Healthcare Clinic-Attn: Exec. Director/Lorena Horse**

Mailing Address: **660 South 200 East Suite # 250; Salt Lake City, Utah 84111**

Work Telephone: **801-359-2256**

4.) Parent/Guardian Information:

Name: _____

Mailing Address: _____

City/State/Zip Code: _____

Home or Cell Telephone: _____

Note: Any and all information that CTGR Education Department or Committee receives, and reviews is a confidential, binding agreement between the Goshute Education Committee (GEC) and yourself. We will never discuss any of your private information with anyone. All CTGR Educational documents are under lock and key. Please never discuss any of your information that you receive from the GEC, *except for parents/guardians*. Never reveal any of your confidential information on *Social Media*, failure to do so, can lead to the dismissal of your CTGR Scholarship for your college, university, or adult vocational training. If it is reported and seen on any type of Social Media outlet, the GEC can and will dismiss your funding and cancel your scholarship. Always be careful with your information, so many situations could occur including ending up on the *DARK WEB*. If this occurs, we are not responsible for unnecessary information being divulged.

Thank You, CTGR -Goshute Education Committee and Education Department

“Education Office” defines the CTGR-Education Department, which is in the CTGR-Tribal Building. It assists in educational needs beginning in childcare through higher education. Must be eighteen (18) years old or older to apply.

“Incomplete Application” defines a higher education scholarship or grant application that is not properly filled out or is lacking necessary forms needed to review for possible financial assistance.

“New Student” defines an individual who has never received a CTGR-HEAVT Program scholarship before.

“Returning Student” defines a student who has received assistance in the past, and has received a CTGR-HEAVT Program scholarship and has decided to return to school for professional reasons or to complete a degree in the past.

“Transfer Student” defines a student who is currently receiving a CTGR-HEAVT Program scholarship and plans to transfer to another higher educational institute after they have successfully completed their current school year.

“Unmet Needs” defines the difference between the cost of the student’s education and the resources available to defray those costs.

“Non-Traditional School Year” defines the student who has waited to attend a higher education institute. Can be referred to a student who is possibly in their mid-twenties or perhaps older. Depending on the higher education institute, that institute may start at different times of the year, than a normal higher education school year.

Deadline for Application

The deadline dates have been established to allow for completion of the processing procedures. Currently, we are unable to fund summer semester. However, if a student who is attending a *Non-Traditional School Year*, the GEC will consider this matter, but the student will have to apply during the normal times and honor the regularly set deadline dates. No exception will be given to late or incomplete applications. However, the Education Director (ED) will review applications as they arrive before the deadline dates and review for completion of each application packet, it will be numbered and dated as it arrives and reviewed, the ED will notify the student as soon as it is received, and explain that it arrived complete or missing all or some documents. The deadline dates are as follows:

Fall Semester Deadline: July 15th

Spring Semester Deadline: December 15th

If the deadline happens to fall on a weekend, it will end on that following Monday at 4:30 P.M.

Applications can be downloaded from our <https://www.ctgr.us> website or can be mailed directly to the applicant. For packets to be mailed, please notify the Education Director or ED by calling the department phone or notify the ED by email.

Guidelines

The following guidelines have been set forth in order to maintain acceptable standards while receiving a CTGR-Higher Education and Adult Vocational Training Program Scholarship (CTGR-HEAVT).

Confederated Tribes of the Goshute Reservation (CTGR)
Education Department
Higher Education and Adult Vocational Training Program (HEAVT)
Policies and Procedures

Objective

The objective of Confederated Tribes of the Goshute Reservation (CTGR) – Goshute Higher Education and Adult Vocational Training Program is to provide assistance to eligible students who demonstrate a financial need and to assist the recipient in obtaining an undergraduate or graduate degree from an accredited higher education institution. It is open to all our tribal members.

Definitions

“Academic School Year” defines a period in which a full-time student is expected to complete the equivalent of at least two (2) semesters, three (3) trimesters, or four (4) quarters or terms at a higher education institution that measures academic progress in credits, units, or hours.

“Accreditation” defines that certification of a higher education institute is sanctioned by a national or regional accrediting agency or association recognized by the Secretary of Education.

“Continuing Student” defines a grant or scholarship recipient who received a HEAVT tribal scholarship and attended college the previous term.

“Adult Vocational Technical Training” defines a student who would prefer to attend a technical school for a given set of work hours to receive a certification certificate instead of a degree.

“Eligible Institution” defines an educational institution offering higher education beyond high school. It is eligible to participate in a student aid and program run the U.S.

“Financial Aid Office” defines the office of a higher education institute, in which it has the responsibility of administering financial aid.

“Financial Aid Review” defines a process using a Financial Aid Form or FAF, in which the Financial Aid Office of an educational institute will assist a student in applying for the FAFSA, PELL or merit-based scholarships or grants and is completed by a Financial Aid Officer within the higher education institute.

“Full-Time Student Status” defines an enrolled student who is taking more than 10 credits, unit hours or more. Adult Vocational Technical students will utilize a given set of hours for their field of study program.

“Part-time Student Status” defines an enrolled student who is taking less than 10 credits or unit hours or less. Adult Vocational Technical students are not affected by this definition.

- 1) Tribal Scholarships will be awarded based on a demonstrated unmet financial need according to the completed Financial Aid Form (FAF). It is imperative that each student complete the Free Application for Federal Student Aid (FAFSA) and PELL to establish their educational costs. The amount a student is eligible to receive varies per academic year and upon the student's FAF form, no two scholarship amounts are alike. Do not report scholarship amounts on *Social Media*, failure to do so, can result in cancellation of a scholarship. Because the HEAVT Program scholarship is partial, it is important to apply for additional scholarships and that this program is on a first come-first serve basis. Graduate students cannot apply for the FAFSA grant.
- 2) Due to the rising costs of a Higher Education, preference will be given and is as follows:
 - A. Continuing students who are attending school inside the states of Utah or Nevada with a GPA of 2.0 or higher.
 - B. Returning students who are attending school outside the states of Utah or Nevada with a GPA of 2.0 or higher on their last transcript from their last higher education institute they attended.
 - C. Transferring students, who live in the states of Utah or Nevada or outside of these states, who have a GPA of 2.0 on their last transcript from a higher education institute.
 - D. New students who either live in the states of Utah or Nevada or outside of these states, with GPA of 2.0 or higher from their secondary institution.
- 3) Career status or full-time employees of CTGR will be eligible for the CTGR-Higher Education and Adult Vocational Training Program Scholarship. An amount set by the Goshute Education Committee may review each employee application on a case-by-case basis. This funding is a set amount in the Education By-Laws. If applicable, the employee may apply for the Western Shoshone Scholarship Foundation, but funding will be for the Great Basin College, located in Elko, Nevada, but offers online studies.
- 4) All Pre-enrollment fees such as: application, admission fees, housing deposits or rent, registration fees, etc....must be paid by the student up front. However, the student may apply for reimbursement, this application is payable up to \$250.00. Housing needs are strictly through Goshute Housing Authority.
- 5) All students who are new, continuing, transferring, or returning, must submit a new CTGR Higher Education and Adult Vocational Training Scholarship every year. The *Check List* will reflect all that is needed.
- 6) All students must submit grades at the end of each semester, failure to comply will result in denial of all funding awarded for the next semester. It's best to mail it to us, or the school can officially send it electronically.
- 7) All students must apply for all eligible scholarships and grants, including Veterans benefits. CTGR GTEAP Scholarship is only partial, and students are required to obtain these benefits prior or in cooperation with this scholarship.
- 8) Students who are graduating will be required to submit official transcripts to the CTGR-Education Department no later than June 30th. Note: Online transcript can be received by the Education Director or ED by email, if it comes *officially* from the higher education institution. Failure to do so can affect any scholarship or payment.
- 9) It is the responsibility of the student to maintain communication with the Education Director or ED either by telephone, cellular phone, email, fax, or regular letter form. Because of privacy laws the ED or the Goshute Education Committee or GEC will never discuss any student confidential information outside of a GEC meeting.
- 10) Students shall use funds specifically for education purposes only; any other use shall be considered abuse of a scholarship. The following uses will not be tolerated: capital investments in homes, vehicles, debt, retirement, court fines or fees, any criminal activity, or other major investments or any other expenses not related to educational purposes.

- 11) Students *convicted of a felony* will not be eligible for a Higher Education and Adult Vocational Training Program scholarship for a period of one (1) year following completion of their sentence.
- 12) Students may only attend fully accredited institutions of higher learning or vocational schools that accept Financial Aid. Correspondence courses or any other non-accredited courses that do not apply transferable credits will not be eligible for funding.
- 13) Students who receive a tribal scholarship will be required to successfully pass their given set of credits/ units for full-time status or part-time status per semester and maintain a cumulative GPA of 2.0 to keep their scholarship. Failure to meet this requirement will result in the student being placed on academic probation for the next semester. If the student is unsuccessful in raising their GPA during that semester, they will be suspended from the program for two (2) years. The student will need to pay for their expenses until the deficiencies are met. The scholarship will turn into a loan, and the student will have to repay a set amount that is listed in the Education Department By-Laws and Plan of Operation.
- 14) Students are required to notify the Education Office within *seventy-two (72) hours* if:
 - A. Student withdraws or drops below the 12 credits.
 - B. Student is suspended from school.
 - C. Student is placed on academic or financial aid probation.
 - D. Student transfers to another school within that semester.
 - E. Failure to comply, will be grounds for suspension from the Confederated Tribes of the Goshute Reservation Higher Education and Adult Vocational Training Program for two (2) years.
- 15) An *educational file* will be kept on each student receiving a Higher Education Scholarship program. Only authorized personnel consisting of the Education Director, Education Committee and Tribal Administrator will be able to review student files. This is in accordance with the Privacy Act of 1974.
- 16) Housing or dormitory needs can be applied for through our *Goshute Housing Authority*, the ED will include a copy of this application, if the scholarship application is mailed to the student. This housing assistance application must be mailed directly to housing *or* you may return it with the scholarship packet, but you will need all documentation needed for the housing application to be processed.
Note: Remember the GEC must approve your scholarship before housing needs can be met.

Duration of Student Eligibility

A student is eligible to receive a CTGR-Higher Education Scholarship for the following periods of time:

- A. A student may not exceed three (3) academic years at a two-year college.
 - a.) A student who is attending part-time may not exceed four (4) years at a two-year college.
- B. A student may not exceed five (5) academic years completing an undergraduate degree.
 - b.) A student who is attending part-time may not exceed six (6) years at a four-year college.
- C. A student may not exceed four (4) academic years completing a graduate program.
 - c.) There is no part-time when completing a graduate program.
- D. A student may apply for a online higher education, but must complete said timeframe of the online school.

Payment of Scholarship

The Goshute Higher Education Adult Vocational Training Program Scholarships awarded by the Goshute Education Committee (GEC) shall be made directly to the higher education institute or vocational college financial aid office, who will then assume disbursement responsibility. Always remember, that it is on a first come-first serve basis.

With the assistance of *Sacred Circle Healthcare Clinic (SCHC)*, which today is a CTGR entity. Tribal students who are entering into the medical field who apply for scholarships through CTGR-Education Department will be funded by SCHC based on the unmet needs of their FAF. Employees of SCHC, fall under the *Reimbursement Program of SCHC*. This is a program that will reimburse the SCHC employee up to 80% of their tuition fees. Because of this, CTGR-Education Department, and the Goshute Education Committee (GEC) will not be able to fund employees of SCHC, this would be considered double dipping and both SCHC and CTGR Education Program could be put in jeopardy as far as federal funding and their credibility. Students who have completed their medical school education, may be able to find a position at SCHC.

Refund Policy

The Goshute Higher Education and Adult Vocational Training Program and SCHC scholarship is to be considered a *loan*. This debt will automatically be discharged at the successful completion of the students' course of study (i.e., degree or certification) upon completion. If a student fails to meet their academic obligation, the tribal scholarship award will be required to be repaid, and will be subject to collection by the CTGR-Business Council, Education Department and Finance Department. Please review the Certification Agreement. A certain amount set within our Education By-Laws and Plan of Procedures reflects this payment amount.

Appeals Procedure

The CTGR-Business Council has approved a need for an Education Committee. Their primary objective is to assist with the selection of eligible students for the CTGR- Higher Education and Adult Vocational Training Scholarship. In addition, the committee has the authority to hear appeals from students based on the following reasons: *illness, financial assistance, probation status, default status, suspensions, application denial or incomplete applications*.

The CTGR-Business Council recognizes your right to appeal to them. However, they request that you utilize the Education Committee as the first step in the appeal process. Please be aware that the CTGR-Higher Education and Adult Vocational Training Program Scholarship is contracted through the Federal Government; Bureau of Indian Education and there are some requirements that cannot be appealed due to the condition of the grant.

All documentation supporting your claim is required within ten (10) working days after a decision has been made, along with a written statement supporting your request. Proper notification will be sent to the student after the Goshute Education Committee has rendered their decision.

PLEASE READ THOROUGHLY AND KEEP POLICY AND PROCEDURES FOR YOUR INFORMATION.

Thank you, the CTGR-Education Department and Goshute Education Committee